

Pre Bid Clarifications for Tender for Security Coverage Services
Ref: ICTS/TIFR/2020-21/SER-27
Online Meeting held on 17 Sept 2020

SI No	Query	Clarification
1	EMD Exemption: Please clarify whether MSME & NSIC holders are exempted from EMD	Yes, MSE & NSIC holders are exempted from EMD
2	Value of Solvency Certificate	Minimum. 40 Lakhs from nationalised/scheduled banks. The solvency certificate should not be dated more than 6 months.
3	Regarding Reliever charges, No. of relievers required?	The agency should take a call on the reliever numbers.
4	Regarding Administrative charges & Contractor's margin, is there a minimum percentage below which a tenderer shall not quote	No. The agency should quote in percentage considering the three years inflation.
5	Leave wages rules	Leave wages (max 6%) and 1/6 reliever charges as applicable for watch and ward contract
6	Whether Ex-servicemen or civilian guards	Ex servicemen are preferred for supervisor posts but it is not mandatory.
7	Payment of bonus and reimbursement if paid monthly	Bonus can be paid monthly. It will be reimbursed on submission of proof of payment to the contract workers.



8	Background verification of deployed employees	Background verifications for all deployed employees are to be initiated immediately post award of the contract. An acknowledgement for the same has to be sent to the centre.
9	National holidays and festival holidays	The salary for holidays should be taken care of with leave wages and reliever charges.
10	Regarding campus visit	Yes, with prior appointment.
11	Mode of submission of tender documents	By Hand, By courier, By Post. Please note in all cases the tender should reach ICTS before 3 PM of the tender opening date. The centre will not accept any postal/courier delay.
12	Biodata of personnel to be recruited	The agency should attach an undertaking with the technical bid stating that they will share the biodata of personnel, nominal roll on award of the contract. However, they should send sample biodata forms of deployed employees of other ongoing contracts.
13	Exemption of Service tax	There is no exemption. Service tax @ 18% applicable. Statutory dues will be payable as per the Govt rules and amendments.
14	Qualification for financial bid opening, weightage of technical qualification for financial bid evaluation.	All technically qualified bidders will be eligible for the next stage i.e. financial bid opening. Weightage of technical evaluation will not be combined with financial weightage. The lowest bidder will be awarded the contract.
15	Lead time from award of contract	10 days

