

### Travelling Allowance Bill (Visitors)

S. No.	Particulars	
1.	Name	
2.	Designation	
3.	Home Institution	
4.	Purpose of the journey (if attending a program, please mention the program name)	
5.	Duration of official visit at ICTS (no. of days)	

6. Travel Details	Flight/ Train/ Bus	Class	Departure (Date, Time)	Arrival (Date, Time)	Ticket Number	Amount
<b>Outward Journey</b> <small>(from Home Institute to ICTS)</small>						
<b>Return Journey</b> <small>(from ICTS to Home Institute)</small>						
<b>7. Mode of conveyance &amp; fare paid (if any)</b>	Home Institute - Airport/Railway Station/ Bus Station					
	Airport/Railway Station/ Bus Station - ICTS					
	ICTS - Airport/Railway Station/ Bus Station					
	Airport/Railway Station/ Bus Station – Home Institute					
8. Whether you are claiming travelling allowance with any other Agency in respect of this tour – <b>YES/NO</b> If yes, please specify the name of the Agency and amount claimed						
9. Any other information regarding your claim						
<b>Total</b>						

*Note: Attach tickets and boarding pass*

**(Endorsement of the Controlling Officer)**

**(Signature of the Applicant)**

## Bank details of the Applicant

Sr. No.	Particulars	
1.	<b>Bank Account Details :</b>	
	Account Holder Name	
	Bank Account Number	
	Bank Name	
	Branch Name	
	Bank Address	
	<b>For Indian Participant</b>	
	RTGS Code	
	IFSC Code	
	<b>For International Participant</b>	
	Swift Code	
	IBAN Code	
	Routing Number	
	Transit No.	
2.	<b>Postal Address of the Applicant</b>	
3.	<b>E-mail ID of the Applicant</b>	
4.	<b>Contact Number of the Applicant</b>	

*All the above details are correct to best of my knowledge.*

### Signature of the Applicant

**International Centre for Theoretical Sciences – TIFR**  
TIFR Centre Building, Indian Institute of Science, Bangalore -560012(India)  
Tel: +91 80 2360 8200 Fax: +91 80 2360 8199  
Email : [admin@icts.res.in](mailto:admin@icts.res.in) Website : [www.icts.res.in](http://www.icts.res.in)